

APPRENTICE SEMI-ANNUAL REPORT

November 1, _____ to May 1, _____

May 1, _____ to November 1, _____

This report must be completed and returned to the Board on May 1 and November 1 of each year. The report should be signed by both the apprentice and funeral director and should show the number of hours the apprentice has been employed at the establishment together with the number of embalmings and funeral services in which the apprentice has assisted. Failure to return this form could result in termination of the apprenticeship.

1. If you were in mortuary school, provide the exact dates that the school was in session: _____ to _____; _____ to _____
2. Did you work as an apprentice during a winter break from mortuary school? ☐ Yes ☐ No
If yes, give exact dates: _____ to _____
3. Did you work as an apprentice during the summer while not attending summer school? ☐ Yes ☐ No
If yes, give exact dates: _____ to _____
4. You may receive apprenticeship credit for an internship you completed. Did you work as an intern during any period of time not listed in # 1-3 above? ☐ Yes ☐ No
If yes, give exact dates: _____ to _____

	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	TOTAL
1. Total number of hours employed													
2. Number of assisted embalmings													
3. Number of funeral services assisted													

Apprentice Name_____
Name of Funeral Establishment_____
Apprentice Signature

Under the penalties of perjury, I certify that the above data is correct to the best of my knowledge and belief.

Name of Funeral Director_____
Date_____
Funeral Director Signature